

DISTRICT OLIO

October/November 2005

*o*li*o (o lee o) - a miscellaneous mixture or collection, hodgepodge, medley*

Data Review and Site Visit Summary

by John Froelich, Ph..D.

The Deer River Public School District was identified as needing improvement in special education in 2005. This designation requires that at least forty special education students are included in the calculations and that this group's index fails to meet guidelines.

As a result of this identification, Deer River Schools received a grant to employ an external consultant to analyze the district's testing data, conduct a site visit and make recommendations for developing an improvement plan. The preliminary data analysis was completed and a site visit was conducted on September 12, 2005. During this visit, the data results were shared with the administrative staff and several informal interviews were conducted with staff members.

Contact the district office at ext. 203 if you would like more information on this Review.

Notes from the Payroll Department - Colleen

- * **Sub calling system directions** are on the website now under staff forms. This way you can have access to the directions from anywhere in order to call the system.
- * Easy access is available to most **staff forms** on the website. Click on **staff** and then **forms** to find the one you need.
- * If you are locked out of the ESS site give me a quick call or email. It is very easy to unlock. This is a security feature that is good!



Happy Hunting! Be Safe!

Paper is a necessary evil in our business but, we do believe that:

‘PEOPLE ARE MORE IMPORTANT THAN PAPER!’

Notes from the Purchasing Department – Paulette

- * When purchasing anything for the school please use the following procedure:
 - a. complete a requisition (available on the district website under staff – forms) for the items with all information filled out.
 - b. turn it in to the office/principal for approval and coding
 - c. a purchase order will be processed
 - d. the order will be placed from the district office
 - e. when the item is received, send the packing slips to the district office
 - f. payment will be sent to the company.

- * When planning to attend a workshop that has a registration fee please:
 - a. complete a request to be absent (pink)
 - b. complete a claim form (green) that has the name/address of the group that needs to be paid. (example: Bureau of Education, MN Dept of Education, Northeast Service Coop)
 - c. If a motel is needed please make the room reservations and then complete a claim form (green) that has the name/address of the motel with necessary signatures.
 - d. If the claim form is completed at least 10 days prior to the date of departure I will process a check for you to take with you to pay for the motel costs.

Staff Members Continue to Further Their Education

Many (in fact, most) of our staff members (both teaching and non-teaching) continue to seek to continue their education on a higher level.

There are 26 teachers who have completed the fifteen (15) quarter credit lane change requirements in the past three years. Awesome!

Congratulations and ‘well done!’ to the following teachers who have taken the time and initiative to complete 15 additional graduate quarter credits recently.

Tess Drotts
Kathleen Gilbert
Angie Ledermann
Dale Marleau
Sean Martinson
Mark Motherway
Polly Sheppard

This reflects on the great staff that we have in Deer River who continually seek to improve their professional skills.



The ISD 317 Christmas Gathering has tentatively been set.

Mark your calendar for Tuesday, December 13. More details to follow. Ho, Ho, Ho!